



## AUSTRALIAN PASSPORTS: APPLYING FOR A CHILD PASSPORT

It normally takes **minimum six weeks** to receive a child's passport. Priority processing is not applicable for applications lodged in Bangladesh.

- Email the consent form and the certified copy of your passport or any other documents to Dhaka Passports - [daca.passports@dfat.gov.au](mailto:daca.passports@dfat.gov.au).

### What do I need?

- Completed passport [application form](#)
- Printed Online application forms must include the barcodes. Application forms must not be folded or otherwise damaged.
- **Guarantor** must endorse the application form (section 11) and one of your photographs
- Both parents' consent with signatures witnessed by the guarantor, a friend or colleague
- Two (2) passport sized **photographs** that were taken within the last (6) months

### Required documents: Originals must be presented

- Birth Certificate (foreign birth certificates must be translated into English by a Notary Public/ authorised NAATI translator)
- Citizenship certificate or Citizenship **ACQUIRED** letter from the Department of Home Affairs
- Both parents' current passports (if held)
- Proof of your current residential address

**NOTE:** if the parents are either in Australia or overseas:

- Visit the nearest Australian Diplomatic Mission/Australian passport office/Australia post office to collect and complete the PARENTAL CONSENT section of the passport application form.
- Complete sections 12, 13 – A, B, C, 14 – A, B, C and the relevant signature part on section 15
- Sign and have your signature witnessed by friend/colleague/someone who knows you
- Have a copy of your Australian passport & drivers licence certified by officers from Justice of Peace (JP)/Australian Diplomatic Mission/ Australian passport office/Australia post office

### When and where can I lodge my application?

Once you have completed the above, make an [appointment](#) to lodge your passport application with us.

### Fees:

Fees are payable in Bangladesh Taka.

Cash transactions, American Express and Dutch Bangla Bank cards are not acceptable. You can pay using a Visa or Master card credit/debit card

### Photographs:

We do not accept photos with glasses. Photograph should be on light grey background that contrasts with the face and on gloss paper.

The High Commission does not recommend any particular photo shops. Previous applicants report they obtained suitable photos from 'VIP Studios' Road 95, Gulshan Palladium, Gulshan 2, Dhaka 1212.